

FILED November 9, 2021 (Date)

IREC

Board / Commission

M. L.

Signature Executive Officer

BEFORE THE IOWA REAL ESTATE COMMISSION
200 EAST GRAND, SUITE 350
DES MOINES, IOWA 50309

IN RE:)	
)	CASE NUMBER: 20-270
Donna M. Winfield)	
Broker (B62323000))	COMBINED STATEMENT OF
)	CHARGES, INFORMAL
Sole-proprietor Broker)	SETTLEMENT AGREEMENT,
731 West 8th Street)	AND CONSENT ORDER IN A
Davenport, IA 52802)	DISCIPLINARY CASE
)	
RESPONDENT)	

The Iowa Real Estate Commission (Commission) and **Donna M. Winfield** (Respondent) enter into this Combined Statement of Charges, Informal Settlement Agreement, and Consent Order in a Disciplinary Case (Order) pursuant to Iowa Code Sections 17A.10(1) and 272C.3(4) (2020).

1. The Commission issued the Respondent real estate broker license number B62323000 on September 6, 2013. Respondent's license is current and in full force and effect through December 31, 2021. At all times relevant to this matter, the Respondent was a licensed real estate sole-proprietor broker located in Davenport, Iowa.

2. The Commission has jurisdiction of this disciplinary matter pursuant to Iowa Code chapters 17A, 272C, and 543B (2020). Licenses issued by the Commission are subject to the laws of the State of Iowa and to the administrative rules of the Commission.

STATEMENT OF CHARGES

COUNT I

3. Respondent is charged with engaging in practices harmful or detrimental to the public and/or failing to diligently exercise reasonable skill and care in providing brokerage services to all parties in violation of Iowa Code sections 543B.29(1)(d), 543B.34(1)(k), 543B.56(1)(a) (2020) by failing to provide written disclosure to all parties to the transaction while acting in a transaction on behalf of her immediate family. See 193E Iowa Administrative Code sections 7.8, 18.2(2), 18.14(5)(s).

CIRCUMSTANCES

4. As designated broker of the real estate broker sole-proprietorship, the Respondent is responsible for ensuring compliance with all applicable rules and regulations governing the sole-proprietorship's operations in the state of Iowa.

5. The Respondent, acting as the buyer's agent for the subject property located in Davenport, Iowa, represented the buyer in an executed purchase agreement dated July 24, 2020. The Respondent was acting in this transaction on behalf of the licensee's immediate family (sister). On or about August 28, 2020, the real estate sale for the subject property closed and the transaction was completed.

6. At the time the Respondent provided specific assistance to her immediate family, the Respondent failed to provide written disclosure to all parties to the transaction.

7. As a licensee, the Respondent has a duty to provide written disclosure to all parties to the transaction while acting on behalf of her immediate family. Furthermore, the Respondent also had a duty to provide copies of the disclosure in person or by mail and maintain a copy of the written disclosure in the transaction file.

SETTLEMENT AGREEMENT

8. Respondent admits each and every allegation in the above-stated Statement of Charges. This case shall constitute one violation for purposes of Iowa Code section 543B.29(4) (2021).

9. Respondent acknowledges that she has a right to receive notice of the above-stated charges and to request a hearing before the Commission on the merits of the charges. By freely and voluntarily entering into this Order, the Respondent waives her right to notice and a hearing and all attendant rights, including the right to seek judicial review. This Order constitutes discipline against the Respondent, and is the final agency order in this contested case pursuant to Iowa Code section 17A.10 and 193 Iowa Administrative Code 7.4.

10. Respondent agrees that the State's attorney and/or Commission staff may present this Order to the Commission and may have *ex parte* communications with the Commission while presenting it. Respondent waives any right of notice of this meeting or any right that the Respondent might have to participate in the discussion of this Order among the Commission, the Commission staff and the State's attorney.

11. This Order shall be part of the permanent record of Respondent and shall be considered by the Commission in determining the nature and severity of any future disciplinary action to be imposed in the event of any future violations of the laws and rules governing the practice of real estate by the Respondent.

12. Failure to comply with the terms of this Order shall be prima facie evidence of a violation of Iowa Code sections 543B.29(1)(d), 543B.34(1) and 272C.3(2)(a) (2021) and shall be grounds for further disciplinary action. However, no action may be taken against the Respondent for violations of this Order without a hearing, or waiver of hearing.

13. This Order is not binding on the Iowa Real Estate Commission until it has been formally approved by a majority of the Commission members.

(a) In the event that this Order is rejected by the Commission it shall be of no force or effect to either party, and it shall not be admissible for any purpose in further proceedings in this matter.

(b) If the Commission approves this Order, it shall fully dispose of all issues in this case.

14. Upon acceptance by both the Commission and Respondent, this Combined Statement of Charges, Informal Settlement and Consent Order shall be a public record available for inspection and copying in its entirety in accordance with the requirements of Iowa Code chapter 22 (2021).

CONSENT ORDER

IT IS THEREFORE ORDERED:

15. REPRIMAND. Pursuant to 193E Iowa Administrative Code section 18.14(1)(j), the Respondent is reprimanded.

16. CIVIL PENALTY. The Respondent shall pay a civil penalty to the Commission in the amount of five hundred dollars (\$500.00) no later than six (6) months after acceptance of this Order by the Commission. The civil penalty must come under a cover letter addressed to the Commission's Executive Officer, referencing Case Number 20-270.

17. FUTURE COMPLIANCE. The Respondent also shall at all future times fully and promptly comply with all pertinent Orders of the Commission and the statutes and Commission rules regulating the practice of real estate.

WHEREFORE, the terms of this Combined Statement of Charges, Informal Settlement Agreement and Consent Order are agreed to and accepted by the Iowa Real Estate Commission and the Respondent.

FOR THE RESPONDENT:

Voluntarily agreed to and accepted by **Donna M. Winfield** on this 22nd day of October, 2021.

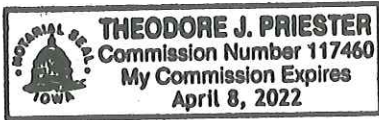


By: **DONNA M. WINFIELD**, Respondent

State of Iowa

County of Scott

Signed and sworn to before me on this 22 day of October, 2021, by:



Notary Public, State of Iowa
Printed Name: Theodore J. Priester
My Commission Expires: April 8, 2022

FOR THE COMMISSION:

Voluntarily agreed to and accepted by the **IOWA REAL ESTATE COMMISSION** on this 4 day of November, 2021.



DENNIS L. STOLK, Chair
Iowa Real Estate Commission