

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 East Grand Avenue, Suite 350, Des Moines, IA 50309
August 16, 2022 | 1:00 p.m.

Board Members present for all or part of the meeting:

Susan Clark	Leila Granger - electronic
Dan Fuhrmeister, Chair	Loretta Laubach
Jordan Maus, Vice Chair - electronic	Cody Seeley

Board Members not present for the meeting:

None

Staff present for all or part of the meeting:

Brandy March, Executive Officer	Lori SchraderBachar, PLB Bureau Chief
Brad Horn, AAG	Kimberly Gleason, Administrative Assistant

Public present for all or part of the meeting:

None

Call to Order

Call to Order by Fuhrmeister at 1:01 p.m.

Welcome, Introduction & Roll Call

Attendance: Roll Call by Gleason: Clark, Fuhrmeister, Granger, Laubach, Maus, and Seeley.
Quorum was established.

Approval or Revision of Agenda

Motion by Seeley to approve the agenda as presented.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Approval of Minutes

Motion by Laubach to approve the open and closed session minutes from July 20, 2022, as presented.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

New Business

WPR

Seeley stated that Brozene did a great job and was very knowledgeable. Seeley also noted that Brozene's reports were USPAP compliant and the committee recommends Brozene be approved. Seeley stated that Flattery had two USPAP deficient reports and wasn't able to adequately demonstrate knowledge of the fundamentals, but acknowledged the issues. The committee strongly recommends that Flattery attend a cost approach and a report writing course. Seeley stated the committee recommends deferral for six months with the selection of two more reports of which one should contain the cost approach.

Motion by Granger to approve the WPR for Lyndsey Brozene.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed

Motion by Laubach to defer the WPR for Jonathan Flattery.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed

Waiver Request – Hill

The board had no questions or comments on the exhibit.

Motion by Laubach to approve the waiver request from Bryan Hill.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed

Reporters Committee Updates

Fuhrmeister stated that the reporters committee met on August 2, 2022. Clark provided a report which contained five different articles regarding real estate for the board to review. Gleason provided an update on the USPAP extension to December 31, 2023, from the webinar attended on August 11, 2022. March provided an update on the proposed Ethics Rule of USPAP as drafted by The Appraisal Foundation.

Trainee Appraiser Renewal Restrictions/Progress Updates

Fuhrmeister stated the Associate Committee presented a list of recommendations to either encourage progress, remind those of deadlines, or enforce prior votes. The board had no question or comments on the exhibit.

Motion by Seeley to approve the slate of recommendations from the Associate Committee to issue reminders and/or restrictions for upgrade and for Ms. March to communicate that decision to each associate appraiser.

Seconded by Clark.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed

Old Business

Traveling Board Meeting

March reported that Peter Christensen from Christensen Law Firm, Lyle Radke from Fannie Mae, and Lisa Desmarais from The Appraisal Foundation will be presenting at the traveling board meeting. March inquired if the board would like to host an outing and they agreed to a small outing. Gleason reported that approximately ten responses of attendance have been obtained from an email sent out last month.

The Appraisal Summit

Fuhrmeister noted that EO March needs to submit travel approval for the conference. Fuhrmeister stated that he would not be attending; Seeley stated he is still considering attending.

AARO Fall 2022 Conference

Fuhrmeister stated March, Pruett, Wilmes, and Granger plan on attending the AARO conference and called for board members that wish to attend. Clark noted interest in attending.

Public Comments

None.

Board Member Reports

Chair Report – Fuhrmeister had nothing to report.

Associate Committee Report – Fuhrmeister, Laubach, and March had nothing to report.
Code Committee Report – Granger, Hingst, Horn, Laubach, and March had nothing to report.
Discipline Committee Report – Fuhrmeister, Horn, Maus, and March had nothing to report.
Impaired Licensee Committee Report – Granger, Horn, March, and Seeley had nothing to report.
Peer Reviewer Committee Report – Laubach, March, and Maus had nothing to report.
Reporters Committee Report – Clark, Fuhrmeister, and March had nothing to report.
Rules Committee Report – Seeley stated they had a lot of work ahead of them. Horn encouraged the committee to invite and include stakeholders. March mentioned that they may want to review the rule which states supervisors must be licensed in Iowa for three years due to recent approved waiver requests.
Work Product Review Committee Report – Laubach, March, and Seeley had nothing to report.
Board Member Individual Reports – Board members had nothing to report.

Staff Reports

PLB Report

SchraderBachar had nothing to report.

Executive Officer Report

March reported that two people have applied to serve on the board but that there has not been an update from the Governor's office.

Legal Report

Horn reported that the AAG's office is working on a draft of the Title 193 update and following the draft the board will need to review if any rules require changes.

Discipline

Motion Seeley to go into closed session at 1:28 p.m. pursuant to 1) Iowa Code section 21.5(1)(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4) (a); and 2) Iowa Code section 21.5(1) (d) to discuss whether to initiate licensee disciplinary investigations or proceedings; and 3) Such review and discussion will include any cases ready for final resolution through closure or consent order; and 4) Iowa Code section 272C.15(5) to determine whether an applicant's criminal record will prevent the applicant from receiving a license and to determine whether to deny an applicant's application on the basis of an applicant's criminal conviction.

Seconded by Granger.

VOTE: Roll Call Vote by Gleason: Clark; aye, Fuhrmeister; aye, Granger; aye, Laubach; aye, Maus; aye, and Seeley; aye.

Motion passed.

Motion by Seeley to return to open session at 2:01 p.m.

Seconded by Clark.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to accept and countersign the amendment to consent order in cases 21-12, 20-15 and 20-19 as discussed in closed session.

Seconded by Clark.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Maus to accept and countersign the combined statement of charges, settlement agreement, and order accepting voluntary surrender in case 21-23 as discussed in closed session.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to accept and countersign the combined statement of charges and settlement agreement in case 20-29 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to find probable cause and offer a settlement agreement in case 22-07 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Laubach to close cases 21-38, 22-26, and 22-27 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Upcoming Meetings and Last-Minute Comments

WPR Committee Meeting	September 7, 2022 at 10:30 a.m. via Zoom
Impaired Licensee Committee Meeting	September 15, 2022 at 10:30 a.m. via Zoom
Discipline Committee Meeting	September 21, 2022 at 10:30 a.m. via Zoom
Board Meeting	September 23, 2022 at 1:00 p.m. in Dubuque, IA

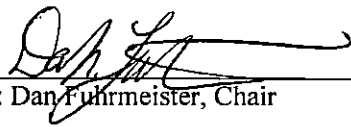
Fuhrmeister granted March authority to sign any document approved by the Board.

Adjournment

Fuhrmeister adjourned the meeting at 2:06 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

9-23-2022
Date


By: Dan Fuhrmeister, Chair