

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD
OPEN SESSION MINUTES
200 E. Grand, Suite 350, Des Moines
July 28, 2022 | 2:00 p.m.

Board Members present for all or part of the meeting:

Ryan Anderson – via Zoom
John Brehm
Luke Martz
Jonathan Martin – via Zoom
Brenda Nelson – via Zoom

Board Members not present for the meeting:

None

Staff:

Renee Paulsen, Board Administrator
Lori SchraderBachar, Bureau Chief
Demetria Witt, Licensing Specialist
Kimberly Gleason, AA1

Public:

None

Call to Order

Call to Order by Martin at 2:04 p.m.
Attendance Roll Call by Paulsen: Martin, Anderson, Brehm, Martz, and Nelson.
Quorum was established.

Introductions of board members and staff were made.

Motion by Nelson to approve the minutes of the April 5, 2022 meeting.

Seconded by Brehm.
VOTE: Aye: All Nay: None Abstaining: None
Motion passed.

Board Member Reports

None

Administrative Reports:

Assistant Attorney General:
Barrett was not in attendance.

Bureau Chief:

SchraderBachar introduced new staff member Demetria Witt and announced other staffing changes within PLB. SchraderBachar spoke about the board vacancies. She emphasized if you know of anyone please have them reach out to Governor's office regarding an open position.

Board Executive:

Paulsen reported that we are at the end of renewals with 16 licensees still needing to renew by the end of the month. Paulsen advised board members to submit their per diem and travel payments.

Election of Officers

Motion by Martz to approve Martin as chair and Nelson as vice chair.

Seconded by Nelson.
VOTE: Aye: All Nay: None Abstaining: None
Motion passed.

Continuing Education Audits

The board agreed to keep the audits to be completed by Paulsen at 20% this renewal period. The board members who renewed in 2022 will also be audited.

CLARB

Travel-Annual Meeting (Omaha, NE)

Motion by Nelson to approve sending Martin along with Renee Paulsen, Board Executive to attend the Annual Meeting September 21-23, 2022, in Omaha, NE.

Seconded by Anderson.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Election

Motion by Nelson to approve Martin to vote on behalf of the board at the CLARB Annual Meeting September 21-23, 2022 in Omaha, NE.

Seconded by Anderson.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Public Comment

None

Upcoming Meetings & Last Minute comments

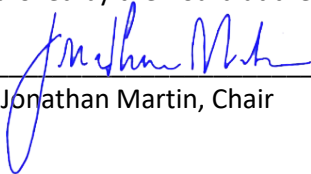
October 13, 2022 at 9:00 a.m.

Adjournment

Martin adjourned the meeting at 2:42 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

10/17/22
DATE



Jonathan Martin, Chair