

BEFORE THE REAL ESTATE APPRAISER EXAMINING BOARD
OF THE STATE OF IOWA

IN THE MATTER OF:)	
)	
CAROLYN M. POTE)	CONSENT AGREEMENT
)	
Certificate Number CR02105)	CASE NO. 03-21
)	
RESPONDENT)	

The Iowa Real Estate Appraiser Examining Board (Board) and Carolyn M. Pote (Respondent) enter into this Consent Agreement (Agreement) pursuant to Iowa Code sections 17A.10, 272C.3(4) (2003) and 193 Iowa Administrative Code 7.4, and 193F Iowa Administrative Code 9.1(7).

1. The Board has jurisdiction of this matter pursuant to Iowa Code chapters 17A, 543D, and 272C (2003).
2. The Respondent is a Certified Residential Real Property Appraiser.
3. In lieu of prosecuting a first offense concerning the board's continuing education requirements for renewal set forth in Iowa Code section 543D (2003) and 193F – IAC chapter 11, the Board and Respondent have agreed to enter into a consent agreement, pursuant to 193F – IAC section 9.1(7).
4. This Agreement shall be part of the permanent record of Respondent and shall be considered by the Board in determining the nature and severity of any disciplinary action to be imposed in the event of any future violations.
5. This Consent Agreement is public record, available for inspection and copying in accordance with the requirements of Iowa Code chapter 22 (2002) and section 272C.3(4).
6. Failure to comply with the provisions of this Agreement shall be grounds for disciplinary action pursuant to Iowa Code section 272C.3(2)(a) (2003). However, no action may be taken against Respondent for violations of these provisions without a hearing or waiver or right to hearing.
7. Respondent has read and understands the Board's continuing education requirements for renewal, and agrees to abide by them in the future.
8. This Agreement is subject to approval of the Board.

(a) If the Board fails to approve this Agreement, it shall be of no force or effect on either party, and it shall not be admissible for any purpose in further proceedings in this matter.

(b) If the Board approves this Agreement, it shall fully dispose of all issues in this case.

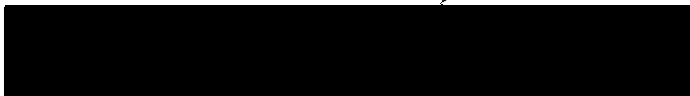
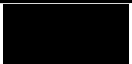
IT IS THEREFORE ORDERED:

- A. Respondent shall pay a civil penalty of \$200 within thirty days of receipt of this executed document.
- B. Respondent is issued a citation and warning for not submitting adequate proof of continuing education completed in compliance with Board rules between July 1, 2001 and June 30, 2003.
- C. Respondent shall fully comply with all continuing education requirements in the future.
- D. Respondent shall complete 14 hours of classroom continuing professional education which includes at least 3 hours in the Uniform Standards of Professional Appraisal Practice (USPAP) by December 31, 2003. Documentation of the completion of the education shall be submitted to the Board office on or before January 01, 2004.
- E. The continuing education taken to comply with this Consent Agreement cannot be used for renewal in 2005.

AGREED AND ACCEPTED:



Carolyn M. Pote
Respondent


Richard Koestner, Chair
Iowa Real Estate Appraiser Examining Board 

July 10, 2003
Date

July 23, 2003
Date