

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD

MINUTES

200 E. Grand, Suite 350, Des Moines | Bureau Conference Room

January 14, 2020 | 9:00 a.m.

The meeting was conducted via telephone conference call because it was not practical or economically feasible to hold a regular meeting for the limited agenda.

Public access to this meeting was available at the Board office.

Board Members present for all or part of the meeting:

Jonathan Martin, Chair

Deb Schiel-Larson – via telephone

John Micka – via telephone

Jack Jones – via telephone

Emily Naylor – via telephone

Board Members not present for meeting:

Nathan Borland

Brenda Nelson

Staff:

Jill Simbro, Board Administrator

Caroline Barrett, Assistant Attorney General –

Lori SchraderBachar, Site Manager

via telephone

Renee Paulsen, PLB Investigator

Danielle Bartkiw, Licensing Specialist

Call to Order

Call to Order by Martin at 9:03 a.m.

Attendance Roll Call by Martin: Martin, Micka, Naylor, Jones, and Schiel-Larson.

Quorum established.

Motion by Schiel-Larson to approve the agenda.

Seconded by Naylor.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Schiel-Larson to approve the open and closed session minutes of November 13, 2019.

Seconded by Naylor.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

None

Administrative Reports

Barrett – No report.

SchraderBachar announced that the Administrative Rules the Board voted on November 13, 2019, will go into effect January 22, 2020.

Simbro asked the Board to sign and return the per diems before Friday, January 17, 2020. Simbro reminded members of the Rules Committee that the first meeting is scheduled for February 11, 2020.

Public Comment

None.

Closed Session

Motion by Naylor to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) to review pending licensee discipline cases and investigations.

Seconded by Jones.

Roll Call Vote: Martin, aye; Micka, aye; Naylor, aye; Jones, aye; and Schiel-Larson, aye.

Motion passed.

Entered into closed session at 9:08 a.m.

Motion by Naylor for the Board to return to open session at 10:07 a.m.

Seconded by Micka.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Schiel-Larson to find probable cause in case 19-03 as discussed in closed session.

Seconded by Naylor.

Roll Call Vote: Schiel-Larson, aye; Naylor, aye; Micka, aye; Jones, aye; and Martin, aye.

Nay: None Abstaining: None

Motion passed.

Motion by Jones to close case 19-04 as discussed in closed session.

Seconded by Schiel-Larson.

Roll Call Vote: Schiel-Larson, aye; Naylor, aye; Micka, aye; Jones, aye; and Martin, aye.

Nay: None Abstaining: None

Motion passed.

Tentative 2020 Meeting Dates:

April 7, 2020

July 7, 2020

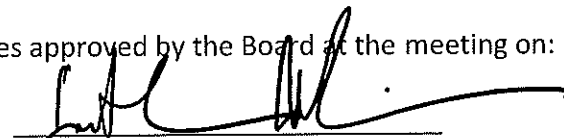
October 6, 2020

Adjournment

Martin adjourned the meeting at 10:15 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

7/7/20
DATE


Jonathan Martin, Chair