

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD
OPEN SESSION MINUTES
200 E. Grand, Suite 350, Des Moines | Electronic Means
March 17, 2021 | 9:00 a.m.

Pursuant to Iowa Code 21.8, the meeting was conducted by electronic means due to the health and safety concerns stemming from the COVID-19 virus, which rendered an in-person meeting impossible or impractical. Members of the public who wished to participate had to contact the PLB office.

Board Members present for all or part of the meeting:

Jonathan Martin, Chair	Nathan Borland
Emily Naylor	Brenda Nelson

Board Members not present for meeting:

John Micka

Staff:

Jill Simbro, Board Administrator	Caroline Barrett, Assistant Attorney General
Lori SchraderBachar, Site Manager	Kimberly Gleason, Licensing Specialist

Call to Order

Call to Order by Martin at 9:04 a.m.

Attendance Roll Call by Martin: Martin, Naylor, Nelson, and Borland.

Quorum established.

Motion by Naylor to approve the open session minutes of November 24, 2020.

Seconded by Nelson.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

The board had nothing to report.

Administrative Reports:

Assistant Attorney General

Barrett provided a brief update on current legislation that may impact the Landscape Architectural Examining Board. The board requested additional information and went into a short discussion.

Site Manager

SchraderBachar had nothing to report.

Board Executive

Simbro provided an update on the board member reappointments and appointments. Emily Naylor will not seek reappointment. The board thanked her for her service.

Conviction List

Simbro provided an update on the addition of Insurance Fraud to the list of convictions.

Motion by Nelson to approve the draft conviction list.

Seconded by Borland.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Vote on Adoption of 193 Amendments

SchraderBachar provided an update on changes to the IAC 193 Amendments.

Motion by Borland to adopt Iowa Administrative Code 193 Amendments.

Seconded by Naylor.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Vote on Adoption of Administrative Rules 193D Amendments

Martin provided a short update. The board went into a short discussion with a correction regarding late renewal.

Motion by Nelson to adopt Iowa Administrative Code 193D Amendments with approved change.

Seconded by Borland.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

CLARB

- a. **2021 Annual Meeting September. The meeting location is Phoenix and will be held virtually. Vote to approve board members and board executive to participate in CLARB Annual Meeting.**

- b. **Vote to authorize approved delegate(s) to carry the Board's position on the 2021-2022 CLARB Board of Directors and Committee nominations, Region 2 Director position and participate in the dialogue at the CLARB Annual Meeting and vote on behalf of the Board.**

Motion by Nelson to approve board member Martin and board executive to participate in CLARB 2021 Annual Meeting and authorize approved delegate(s) to carry the Board's position on the 2021-2022 CLARB Board of Directors and Committee nominations, Region 2 Director position and participate in the dialogue at the CLARB Annual Meeting and vote on behalf of the Board.

Seconded by Naylor.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

CE Audit Review

Simbro reviewed the continuing education audits and the board went into lengthy discussion. Simbro has been tasked by the board to reach for more information on one audit.

Waiver – Hoffman

Simbro provided and update on the waiver and board went into a short discussion.

Motion by Naylor to deny the waiver request for Hoffman.

Seconded by Nelson.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Public Comment

None.

Complaints & Discipline

Closed Session:

Motion by Borland to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) to review pending licensee discipline cases and investigations.

Seconded by Naylor.

Roll Call Vote: Aye: All Nay: None Abstaining: None

Motion passed.

The board entered into closed session at 10:08 a.m.

Motion by Nelson for the Board to return to open session at 10:14 a.m.

Seconded by Naylor.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Open session the Board will return to open session to take action regarding discipline cases. 19-03, 20-02

Motion by Borland to accept the signed consent orders in cases 19-03 and 20-02 as discussed in closed session and authorize Board Administrator to sign on behalf of the board chair and to close once orders are satisfied.

Seconded by Naylor.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Upcoming Meetings & Last Minute comments

July 20, 2021 Tentative

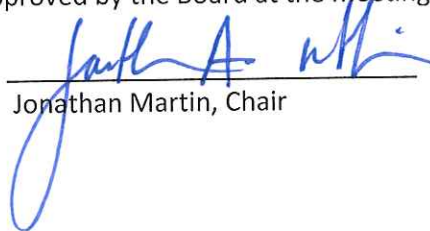
October 5, 2021

Adjournment

Martin adjourned the meeting at 10:19 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

21-07-20
DATE


Jonathan Martin, Chair