

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Telephone Conference Call
December 9, 2014 | 9:00 a.m.

Meeting Conducted by Telephone Conference Call because it was not practical or economically feasible to personally attend a meeting for the limited agenda.

Board Members present for all or part of the meeting:

Fred Greder	Gene Nelsen, Chair
Greg Harms	Lee Schoenewe
Amanda Luscombe, Vice Chair	Joan Scotter

Board Members Not Present:

Caryl Swaim

Staff present:

Toni Bright, Executive Officer	Lori SchraderBachar, Site Manager
Renee Paulsen, Licensing Specialist	Pam Griebel, Assistant Attorney Gen. (via Phone)

Public:

None

Call to Order

Call to Order by Nelsen at 9:02 a.m.
Quorum was established

Approval of November 17, 2014 Minutes

Motion by Greder to approve the open and closed session minutes.

Seconded by Luscombe

VOTE: Aye: all Nay: None Abstaining: none

Motion passed

Approval of November 25, 2014 Minutes

Motion by Harms to approve the open and closed session minutes.

Seconded by Luscombe

VOTE: Aye: all Nay: None Abstaining: none

Motion passed

Nelsen approved Bright to sign the minutes on the chair's behalf.

Motion by Scotter to approve Executive Officer for February ASC Advisory Committee travel

Seconded by Luscombe

VOTE: Aye: all Nay: None Abstaining: none

Motion passed

Discussion of AQB 4th 2015 Real Property Appraiser Qualification Criteria and Guide Note 9

Griebel led a discussion on the AQB's 4th draft and GN-9, which pertains to the criminal history background check and the Board's due diligence. Because the Board has previously expressed the concerns on the previous drafts, the board members opted to remain silent on this draft. No direction for Bright at this time.

Work Product Reports

Motion by Harms to approve the work product of Jennifer Babb Vermillion.

Seconded by Scotter

VOTE: Aye: all Nay: None Abstaining: Nelsen

Motion passed

Motion by Harms to approve the work product of Teresa Turnis and Tyson Boeckman.

Seconded by Schoenewe

VOTE: Aye: all Nay: None Abstaining: None

Motion passed

Motion by Harms to defer for a second time the work product of Jeff Adams for a minimum of 6 months and recommend a new supervisor.

Seconded by Scotter

VOTE: Aye: all Nay: None Abstaining: None

Motion passed

Board Member Reports

Scotter appreciates the Quarterly Newsletter from PLB.

Assistant Attorney General Report

None

Staff Reports

None

Public Comment

None

Closed Session

Motion by Nelsen to go into closed session pursuant to Iowa Code section 21.5(1)(a) & (d) and 272C.6(4) to review pending licensee discipline cases and investigations at 9:26 a.m.

Second by Scotter

VOTE: Roll call: Greder, aye; Harms, aye; Luscombe, aye; Nelsen, aye; Schoenewe, aye; and Scotter, aye. Motion carried.

Open Session

Motion by Nelsen for the Board to return to open session at 9:32 a.m.

Second by Schoenewe

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously

Motion by Nelsen to close cases 14-11; 14-15; 14-16; 14-21

Seconded by Harms

VOTE: Aye: all Nay: none Abstaining: Greder in case 14-11

Motion passed

Adjournment

The meeting was adjourned by Nelsen at 9:35 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

1/20/15
DATE

Gene Nelsen 
By: Gene Nelsen, Chair