

ENGINEERING EIT APPLICATION & INSTRUCTIONS

YOUR TRANSCRIPT MUST INDICATE DEGREE AWARDED

Please read all of the following instructions before completing the application. All references to the Iowa Administrative Code (IAC) in these instructions refer to the administrative rules that became effective January 1, 2002. If you have questions concerning the application or these instructions please call **515/725-9021**.

Privacy Act Notice: **Disclosure of your Social Security Number on this license application is required by 42 U.S.C. § 666(a)(13) and Iowa Code § 252J.8(1). The number will be used in connection with the collection of child support obligations and as an internal means to accurately identify licensees, and may be shared with taxing authorities as allowed by law including Iowa Code § 421.18.**

1. **APPLICATION FORM.** Complete the entire form.
2. **TRANSCRIPTS.** You must have an **official transcript** from each college listed on your application **transmitted by the college registrar directly to the Board's office.** Transcripts from institutions outside the US and Canada must be evaluated for authenticity and ABET/EAC equivalency. The evaluation for such transcripts must accompany the application. Refer to 193C IAC 3.1(3). To be readily acceptable, such evaluations shall be from the National Council of Examiners for Engineering and Surveying (NCEES). However, the board may accept evaluations from other recognized foreign credential evaluators satisfactory to the board.
3. **CONFIDENTIALITY.** Your application is a public record subject to public examination under Iowa Code chapter 22. Parts of the application are confidential by law, including your social security number, college transcripts, and examination scores. For more information, you may contact the Board office or consult the Bureau's fair information practices rules at 193 Iowa Administrative Code chapter 13. **MAKE COPIES FOR YOUR RECORDS BEFORE SUBMITTING TO THE BOARD.**

Iowa Engineering and Land Surveying Examining Board
200 East Grand; Ste. 350 * Des Moines, IA 50309
515/725-9021

For Office Use Only

Date Received

Application #:

APPLICATION FOR AN EIT CERTIFICATE

1. GENERAL INFORMATION

Name as you wish it to appear on certificate (type or print):		Date of application:
Date of birth:	State of legal residence:	
<i>Fundamentals of Engineering (EIT) Certificate</i> <i>No fee due.</i>	Home address – <input type="checkbox"/> Preferred mailing address	Business address – <input type="checkbox"/> Preferred mailing address
	Street _____	Company Name _____
	City _____	Street _____
	State _____ Zip _____	City _____
	Phone _____	State _____ Zip _____
		Phone _____

2. ALL APPLICANTS MUST ANSWER THE FOLLOWING QUESTIONS

YES NO Have you ever been convicted of a felony? **If yes, attach a complete explanation.**

YES NO Have you ever been disciplined by a board of examiners in any jurisdiction in which you are currently licensed/registered or in any jurisdiction in which you have ever been licensed/registered? **If yes, attach a complete explanation.**

YES NO Have you taken the fundamentals of engineering examination?

Date passed _____ NCEES ID# _____

3. EDUCATION

Are you a high school graduate? YES NO If no, have you received your GED? YES NO

List in chronological order the name and location of each college, university, or technical school attended. Provide dates of attendance and graduation (if any) or program taken and degree received (if any). Name(s) other than the one shown above (i.e. maiden name) :

Name and Location of Institution	Years From - To	Date of Graduation	Course	Degree Received
Engineering Education DEGREE MUST BE AWARDED				
Other College or University Work				

4. AFFIDAVIT

STATE OF _____

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

COUNTY OF _____

I hereby swear (or affirm) that the foregoing information provided by me is true and correct.

If I am an examination applicant, my signature on the line below authorizes release of my name on the list of passing candidates in the event that I pass the examination.

Subscribed before me this

_____ day of _____, _____

(Signature of Applicant – In blue ink)

My Commission expires _____

(Signature of Notary Public – In blue ink)

5. CHECK LIST FOR COMPLETENESS OF APPLICATION

Have you:

_____ Had your signature in Section 4 notarized?

_____ Completed all sections?

_____ Made a copy of the completed application for your records?

_____ Ordered official college transcript(s) to be sent directly to our office from the college and/or university?

****** NOTICE ******

THIS PAGE WILL NOT BE ADDED TO FILE OR PART OF PUBLIC RECORD

6. CONFIDENTIAL INFORMATION

Privacy Act Notice: Disclosure of your Social Security Number on this license application is required by 42 U.S.C. § 666(a)(13), Iowa Code §§ 252J.8(1) and 261.126(1), and Iowa Code § 272D.8(1). The number will be used in connection with the collection of child support obligations, college student loan obligations, and debts owed to the state of Iowa, and as an internal means to accurately identify licensees, and may also be shared with taxing authorities as allowed by law including Iowa Code § 421.18.

PLEASE PRINT:

Social Security number _____ - _____ - _____

E-mail Address: _____

Mail original to:

**Iowa Engineering and Land Surveying Examining Board
200 E. Grand, Ste. 350
Des Moines, IA 50309**