

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD  
**MINUTES**  
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room  
**June 21, 2016 | 9:00 a.m.**

**Board Members present:**

Debra Schiel-Larson  
Emily Naylor  
Brenda Nelson

David Fjare  
Jonathan Martin  
Samuel Jones

**Staff:**

Jill Simbro, Executive Officer  
Lori SchraderBachar, Site Manager (joined  
at 9:13)

Rebecca Barloon, Assistant Attorney General  
Tracy Lindgren, Licensing Specialist

**Call to Order**

Call to Order by Fjare at 9:00 a.m.  
Quorum was established.

**Election of Officers**

**Motion made by Schiel-Larson to nominate Fjare for Chair.**

Seconded by Naylor.

VOTE: Aye: all      Nay: None      Abstaining: Fjare

Motion passed.

**Motion made by Jones to nominate Martin for Vice-Chair.**

Seconded by Nelson.

VOTE: Aye: all      Nay: None      Abstaining: Martin

Motion passed.

**Motion made by Schiel-Larson to approve the agenda.**

Seconded by Martin.

VOTE: Aye: all      Nay: None      Abstaining: none

Motion passed.

**Motion made by Martin to approve January 19, 2016 minutes.**

Seconded by Jones.

VOTE: Aye: all      Nay: None      Abstaining: none

Motion passed.

**Motion made by Martin to approve February 11, 2016 minutes.**

Seconded by Nelson.

VOTE: Aye: all      Nay: None      Abstaining: Schiel-Larson

Motion passed.

**Board Member Reports**

None

**CLARB**

**Motion made by Naylor to approve travel for Simbro, Barloon and Martin to CLARB Annual Meeting September 22 – 24, 2016 in Philadelphia, PA.**

Seconded by Schiel-Larson.

VOTE: Aye: all      Nay: None      Abstaining: None

Motion passed.

**Staff Reports**

Barloon provided a brief legal overview to the Board.

**Motion made by Jones to approve submitted rolling review and authorize SchraderBachar to notice the PLB rules.**

Seconded by Fjare.

VOTE: Aye: all      Nay: None      Abstaining: none

Motion carried.

**Motion made by Martin to adopt exemption rule.**

Seconded by Naylor.

VOTE: Aye: all      Nay: None      Abstaining: none

Motion carried.

**Rules Committee Report –**

Simbro led the discussion – Seeger would like to continue to lead the committee. Schiel-Larson would like to join the committee as well. Simbro and Barloon will look through the rules and bring to committee.

**Applications**

**Motion made by Martin, to approve application of D. McKenzie.**

Seconded by Jones.

VOTE: Aye: all      Nay: None      Abstaining: none

Motion carried.

**Motion made by Jones, to approve application of E. Holt.**

Seconded by Schiel-Larson.

VOTE: Aye: all      Nay: None      Abstaining: none

Motion carried.

**Public Comment**

None

**Future Meeting Dates:**

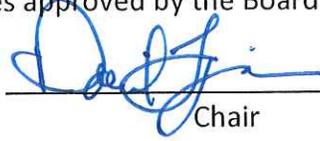
October 11, 2016	July 18, 2017
January 17, 2017	October 3, 2017

**Adjournment**

Fjare adjourned the meeting at 9:48 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

10/11/16  
DATE

  
Chair