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**APPLICATION BY RECIPROCITY**

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**IOWA REAL ESTATE APPRAISER EXAMINING BOARD**  
200 E GRAND, SUITE 350, DES MOINES, IA 50309  
QUESTIONS: 515-725-9022 or [realestateappraiserboard@iowa.gov](mailto:realestateappraiserboard@iowa.gov)

APPLICATION FOR (*check one*)

Certified Residential                      or                       Certified General

12 months or longer until renewal    \$390 + \$50 application fee = \$440

\*Less than 12 months until renewal    \$195 + \$50 application fee = \$245

**\*Note:** Last names that begin with letters **A** through **K** renew in even-numbered years. Last names that begin with letters **L** through **Z** renew in odd-numbered years.

I am a veteran, as defined in Iowa Code section 35.1(2). I have attached documentation to verify my status as a veteran. Please consider my application under the veteran reciprocity provisions of 193 Iowa Administrative Code 14.3.

**GENERAL INFORMATION:**

Name:	Phone:
Home Address:	Business Name:
	Business Address:
	Business Phone:
Have you ever been known by a name(s) other than the one shown above? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, list them here:	

**ORIGINAL APPRAISER CERTIFICATION:**

Original appraiser certificate issued under the laws of the state of _____ as a <input type="checkbox"/> Certified Residential Appraiser <input type="checkbox"/> Certified General Appraiser		
CERTIFICATE NUMBER	DATE ISSUED	EXPIRATION DATE
Did you obtain your appraiser certificate/license by satisfactorily passing an approved uniform examination? <input type="checkbox"/> Yes <input type="checkbox"/> No (if you answered "no" to this question, attach an explanation)		
List additional state appraiser certificate(s) you hold: Attach additional sheets, if necessary.		

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**\*If you answer “Yes” to any of these questions, attach a complete explanation.**

1. Have you been convicted of a felony in any state, federal, or foreign jurisdiction?  yes  no
2. Have you been convicted of any other criminal offense in any state, federal, or foreign jurisdiction, other than a traffic offense or simple misdemeanor?  yes  no
3. Have you had an initial or renewal application for a professional license of any type denied or refused?  yes  no
4. Have you had a professional license or authority to practice of any kind revoked, suspended, cancelled, or otherwise disciplined by a licensing board or agency of any state, or a federal agency?  yes  no
5. Have you surrendered a professional license of any type to resolve a disciplinary investigation or proceeding in any jurisdiction?  yes  no

I hereby make application for an Iowa appraiser certificate by reciprocity in accordance with Iowa Code Chapter 543D and the related rules adopted by the Iowa Real Estate Appraiser Examining Board. I enclose the required application and registration fees.

This application shall also serve as an irrevocable consent that service of process upon me may be made by delivery of the process to the secretary of state, if an action against me in a court of this state arises out of my activities as a certified real estate appraiser, the plaintiff cannot, in the exercise of due diligence, effect personal services upon me.

I hereby affirm that the foregoing statements are true and correct to the best of my knowledge and belief and that I have not suppressed any information that might have a bearing on this application.

Applicant's Signature \_\_\_\_\_

Date: \_\_\_\_\_

Information provided on this application may be disclosed pursuant to chapter 543D Code of Iowa and Administrative Rules 193F.

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\*\*\*\* NOTICE \*\*\*\*

\*THIS PAGE WILL NOT BE ADDED TO FILE OR PART OF PUBLIC RECORD\*

CONFIDENTIAL INFORMATION

Privacy Act Notice: Disclosure of your Social Security Number on this license application is required by 42 U.S.C. § 666(a)(13), Iowa Code §§ 272J.8(1) and 261.126(1) (2007), and Iowa Code § 272D.8(1) (Supp. 2008). The number will be used in connection with the collection of child support obligations, college student loan obligations, and debts owed to the state of Iowa, and as an internal means to accurately identify licensees, and may also be shared with taxing authorities as allowed by law including Iowa Code § 421.18 (2007).

Social Security number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Birth Date mm/dd/yyyy: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

E-mail: \_\_\_\_\_

METHOD OF PAYMENT

PAYMENT OPTION 1 –

Payment Enclosed, Check or Money Order made payable to “State of Iowa”

PAYMENT OPTION 2 –

Please bill my credit card \$ \_\_\_\_\_:

Discover Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

MasterCard Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Visa Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Month and Year: \_\_\_\_ / \_\_\_\_

Signature of Cardholder: \_\_\_\_\_

I am on the National Registry and have discarded the last page of the application form.

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*If you are not on the National Registry, this page is required.*

**TO BE COMPLETED BY STATE LICENSING BOARD ISSUING ORIGINAL APPRAISER CERTIFICATION.**

This is to certify that \_\_\_\_\_, is the holder of Certified Residential or Certified General (*please circle one*) appraiser certificate number \_\_\_\_\_, issued under the laws of the State of \_\_\_\_\_, on \_\_\_\_\_. The appraiser certificate was issued as a result of successfully completing an approved Uniform Examination, exam date \_\_\_\_\_. (*If reason differs, attach an explanation.*) The appraiser certificate is currently registered and in good standing with this board. The registration is valid through \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Board  
Seal

\_\_\_\_\_  
Title