

12. Presentation Plans:

On-going (24 month approval)
One-time only

13. 193F—11.7(4) The following information also needs attached:

****This is not optional**** Failure to provide will mean an automatic denial of the course submission.

- Program description
- Program purpose
- Difficulty level
- Learning objectives for each major topic
- Description of the instructional methods utilized to accomplish objectives
- Identifying information for all guest speakers or instructors (Instructor application)
- Copies of all instructor and student program materials
- Copies of all examinations and a description of all grading procedures
- A description of the diagnostic assessment method(s) used when examinations are not given
- Copies of prospective brochures or narrative descriptions of the program as will be advertised to prospective students
- Other information as needed to verify compliance with Board rules (this includes a sample course completion certificate)

14. I certify that the information contained herein is true and correct. By the filing of this application, the above-named provider agrees to comply with all rules of the Iowa Real Estate Appraiser Examining Board and to file all reports as required by these rules. I understand the approval of this course may be withdrawn for noncompliance with the rules of the Iowa Real Estate Appraiser Examining Board. I further understand this course must be taught by an instructor who is approved by the Iowa Real Estate Appraiser Examining Board.

Name

Title

Date